



Workers of England Union

03 March 2026

Membership Cancellation Policy

1. Purpose of This Policy

The purpose of this policy is to provide clear, fair, and transparent guidance for members of the **Workers of England Union (WEU)** who wish to cancel their membership. It ensures that all cancellations are handled consistently while protecting members' rights and enabling the Union to maintain accurate records and compliance with UK employment and data-protection legislation.

2. Scope

This policy applies to all categories of membership within the Workers of England Union, including:

- Full members
- Student and trainee members
- Retired or associate members
- Any other membership categories defined by the Workers of England Union Rules

3. Member's Right to Cancel

Members have the right to cancel their membership with the Workers of England Union at any time. Members **do not** need to provide a reason for cancellation, although feedback is welcomed to help improve our services.

4. Notice Period

4.1 Standard Notice Period

A **30-day notice period** applies from the date WEU receives the cancellation request.

4.2 Effective Date of Cancellation

Membership will end at the conclusion of the 30-day notice period, provided:

- All membership fees due during that period are paid
- Outstanding arrears are acknowledged or arranged for repayment

If required under law or due to administrative error, WEU may waive the notice period.

5. How to Cancel WEU Membership

Members may submit a cancellation request through any of the following approved channels:

5.1 Email

Send a cancellation request from your registered email address to: admin@workersofengland.co.uk

5.2 Written Letter

Addressed to:

Membership Department

Workers of England Union

Stanmore House

64-658 Blackburn Street

Radcliffe

Bury

M26 2JS

5.3 Telephone

A request made by telephone may be accepted but must be followed by written or emailed confirmation.

5.5 Acknowledgement

The WEU will confirm receipt of the cancellation request within **5 working days**.

6. Payments and Arrears

6.1 Fees During Notice Period

Membership fees remain payable throughout the 30-day notice period.

6.2 Arrears

If a member is in arrears at the time of cancellation:

- WEU will issue a final account statement
- The member is still liable for the outstanding balance
- WEU may agree a repayment arrangement where appropriate

Membership cancellation **is not dependent** on immediate full settlement of arrears.

7. Access to WEU Services After Cancellation

Upon the effective date of cancellation:

- Access to workplace representation, legal assistance, and all advice services **ends immediately**.
- Ongoing or new casework **cannot be initiated or continued** unless agreed in writing by the WEU prior to cancellation.
- Members will no longer receive WEU communications, updates, or benefits.

8. Data Retention and Privacy

The Workers of England Union will retain personal data for only as long as necessary to:

- Comply with UK legal and regulatory requirements
- Maintain accurate financial records
- Resolve or defend legal claims

Data will be processed in line with the WEU's Privacy Policy and the UK GDPR/Data Protection Act 2018.

9. Rejoining the Workers of England Union

Former members may reapply for membership at any time.

Rejoining may require:

- A new membership application
- Updated subscription rates
- A waiting period before accessing legal casework, especially where issues pre-date rejoining

This ensures fairness to all members and protects the WEU's capacity to provide effective representation.

10. Exceptional Circumstances

The Workers of England Union may waive notice periods or fees where appropriate, including:

- Serious illness or bereavement
- Redundancy
- Proven financial hardship
- Administrative errors by WEU
- Any circumstances where applying the notice period would be unreasonable

Such decisions are made at the discretion of the WEU Membership Department.

11. Policy Review

This policy will be reviewed periodically or whenever changes to legal requirements or WEU rules make review necessary.



Stephen Morris
General Secretary
Workers of England Union